

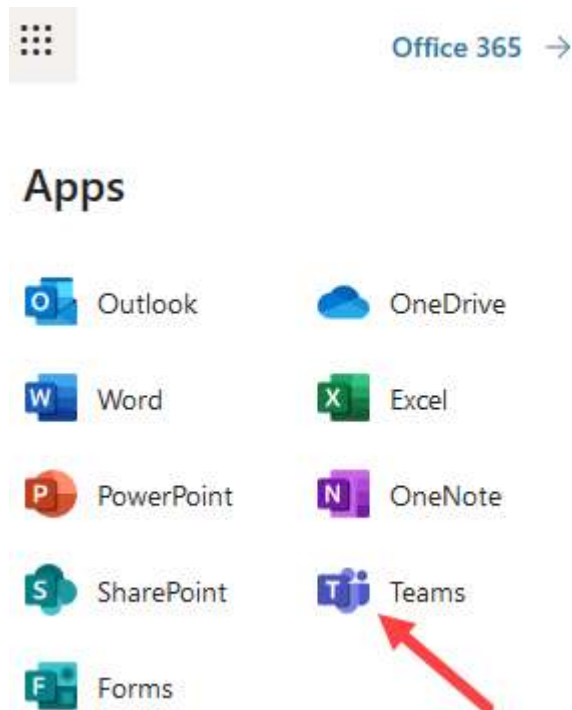


## Install Microsoft Teams

1. Log into <http://connect.rutgers.edu>, then click on the App Launcher menu in the upper left.



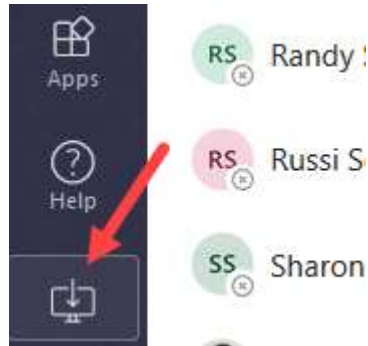
2. Click on the Teams icon.



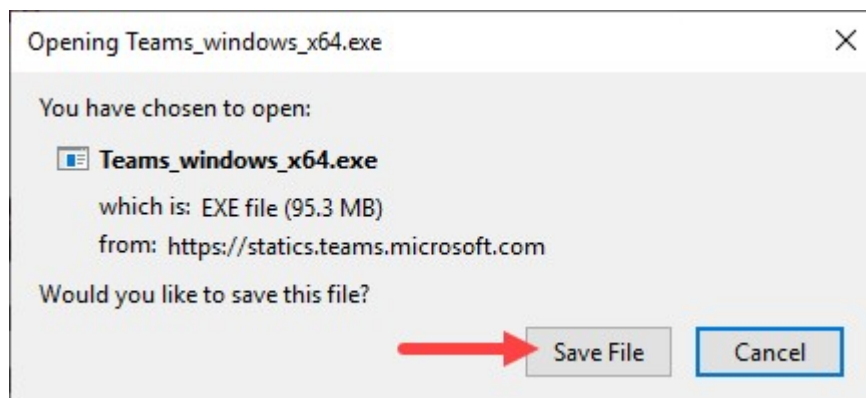


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3. You will be automatically logged into the web interface for teams, which allows you to chat with other members but some features may not be available. In order to download the desktop app, click on the Download icon in the lower left.



4. Click "Save File."



5. Go to your Downloads folder and double-click the installer you just downloaded (Or click on the file from your browser downloads).





## Install Microsoft Teams

6. Teams will install without the need for administrator access.



7. Teams will ask you for your sign in email address, but it will put the wrong one in at first.

**Enter your work, school,  
or Microsoft account.**

NetID@rad.rutgers.edu

Sign in

8. Change it to your email address, netid@gsapp.rutgers.edu, and click "Sign In."

**Enter your work, school,  
or Microsoft account.**

NetID@gsapp.rutgers.edu



Sign in





## Install Microsoft Teams

9. Enter your NetID password and click "Sign In."

### Enter password

Password



[Forgot my password](#)

[Sign in with another account](#)



Sign in

10. Teams is now installed.

